

Innovationsassistent/-in

Innovation assistant

New know-how for Berlin-based companies

Who is eligible for support?

- Technology-orientated, legally independent, profit-orientated small and medium-sized enterprises (SMEs) who develop their own products, processes or services and in doing so perform the main steps of development themselves
- SMEs that are not technology-orientated are eligible if the project in which the innovation assistant is to be involved and his or her activities have major technology links and also involve an in-house development component to a significant extent

Applicants must have at least one facility in Berlin.

What is supported?

Innovative projects which are implemented within the scope of qualified, new employment contracts to be entered into with graduates from universities, universities of applied sciences or institutions offering similar, state-recognised qualifications.

The new employment contract must be for an innovative type of job for the company. The employee to be financed should not replace any other employee in the company. The job created must be for a newly created position or in a new sphere of responsibility.

What kind of support is available?

Support for companies is provided as non-redeemable grants for project-based employment of qualified graduates from universities/universities of applied science.

Terms and conditions

- Grants total up to 50% of the innovation assistant's gross taxable salary. Maximum salary costs of EUR 40,000 are taken into account, so that support is limited to EUR 20,000.
- The subsidy term totals 12 months.
- Grants are provided as de-minimis assistance.

How to apply

The application must be submitted to Investitionsbank Berlin before the employment contract is signed.

When submitting your application on paper, please use the application form and submit this together with the required documents to IBB. Alternatively, you can also submit your application online at www.ibb.de/kundenportal.

What happens after the application has been submitted?

The processing time depends on the quality of your application documents and whether they are complete. Once we have received all the required documents, you can expect to receive an answer within 6 to 8 weeks. IBB decides on support at its due discretion and within the scope of the funds available.

If you receive a positive answer, IBB's approval notice is valid for three months. The employment contract must be signed within this period of time.

Applications can be submitted at any time. Please contact us at the earliest possible date. Our customer centre will be pleased to answer detailed questions regarding the programme and assist you with your application.

Please note: Applications are accepted in German only.

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